

Marina Coast Water District
 FY 2013/2014 Budget Calendar
 (includes Marina & Ord Community)

<u>DATE</u>	<u>STATUS</u>	<u>RP</u>	<u>MCWD</u>	<u>WWOC</u>	<u>FORA</u>	<u>DESCRIPTION</u>
04/10/2013		DAS	X			DAS to issue 11/12 YTD Qtr 2 expenditure report to Dept Heads. This provides guidance for new year expenses. DAS provides format for the budget. Individual meetings with Dept Heads via telephone to discuss the Qtr 2 numbers and the budget format.
04/19/2013		DH	X			Dept Heads turn in draft budget to DAS in approved format.
04/24/2013		DAS	X			DAS review budgets for all departments.
04/29/2013		DAS/DH/ DGM	X			Individual Dept Heads to meet with DGM and DAS to review their section of the budgets. (as necessary)
05/03/2013		DH	X			Dept Heads turn in budgets to DAS with recommended changes from previous individual meetings.
05/20/2013		DAS/ DGM	X			Draft Budget and Budget Schedule presented to MCWD Board. PUBLIC MEETING
06/03/2013		DAS/ DGM	X			Budget Workshop Meeting (Dept Heads/Board). PUBLIC MEETING
06/17/2013		DAS/ DGM	X			MCWD Board extends 2012-2013 Budget until Prop 218 is complete.
06/19/2013		DAS/ DGM		X		Revised Ord Community Draft Budget presented to WWOC. PUBLIC MEETING –NO QUORUM
07/15/2013		DAS/GM	X			Board receives rate study and recommended rates. PUBLIC MEETING
07/2X/2013 SPECIAL MEETING		DAS/GM	X			MCWD approves rate study & recommended rates; receives updated Draft Budget and approves Prop 218 Notice. 1 st Reading of the Prop 218 notice is also conducted by the Board. PUBLIC MEETING. Notices are then mailed out.
07/2X/2013		DAS/GM		X		Ord Community Revised Draft Budget presented to WWOC. PUBLIC MEETING.
08/1X/2013		DAS/GM		X		Ord Community Revised Draft Budget presented to WWOC. PUBLIC MEETING
08/19/2013		DAS/GM	X			2 nd Reading of Prop 218 Notice by Board. PUBLIC MEETING
09/13/2013		DAS/GM	X			MCWD Board adopts Central Marina Budget. PUBLIC MEETING
09/13/2013		DAS//GM	X		X	MCWD & FORA Boards adopt Ord Community Budgets. JOINT PUBLIC MEETING

DGM=Deputy General Manager; DAS= Director of Administrative Services; DH=Department Head